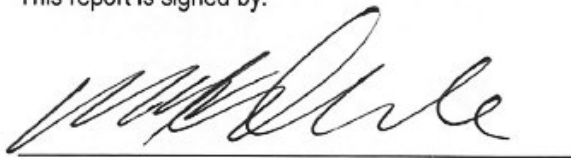


- Facilitated the upgrade of the Writing Lab in 2015. The Writing Lab is fitted with the latest technology and readily fully equipped with individualised writing tables, provides students with support in working cooperatively in small groups and in writing as individual. Students referred by academic departments are supported with assignments and essay writing, research skills, referencing skills, report writing, summarising, and paraphrasing at remedial level and for editing and proofreading services.
- The facilitation of the exit-level skills like interview skills, presentation skills, curriculum vitae writing, and job application and motivation letters. These interventions took place via one-on-one sessions and group sessions arranged with lecturers within the ALLU.
- The provision of the Reading Space for students. The Reading Space is not only limited to academic work but even if a student wants to read for pleasure or enrich his or her language skills. The Reading Space located at ALLU provides students with a wide range of fiction books which are available on short loan.
- The development of an academic literacy skills manual and laboratory manual by lecturing and lab staff; respectively.
- Coordinated the Annual International Time of the Writer Festival. The Theme for the 2015 Festival was "Writers Speak Out". Two highly esteemed local writers, Mandla Langa and Kirsten Miller, paid a visit to MUT as part of the 18th Annual International Time of the Writer Festival. During the festival they both shared their experiences of writing in modern day South Africa.
- The continuous identification of at-risk students using the Higher Education Data Analyzer (HEDA). HEDA generates data and reports which informs the monitoring and the support of at-risk students through structured academic literacy skills workshops.

This report is signed by:



**Prof. M Ramogale**  
Chairperson of SENATE

Date: 29 June 2016

